

THE HONG KONG COUNCIL OF SOCIAL SERVICE
Standing Committee on Service Development
 (2017-18)

Minutes of the 4th meeting held on 15 May 2018 at 2:30pm in Room 1410 of the Duke of Windsor Social Service Building.

Present:	Dr Annissa LUI (Chairperson)	Hong Kong Lutheran Social Service, Lutheran Church - Hong Kong Synod
	Ms Yvonne CHAK (Vice-chairperson)	Hong Kong Christian Service
	Mr LAI Wing Hoi	Caritas – Hong Kong
	Ms LEUNG Yuen Ching, Cindy	Hong Kong Family Welfare Society
	Ms CHOW Mee Tim	Hong Kong Sheng Kung Hui Welfare Council Limited
	Ms Susan SO	Hong Kong Society for the Protection of Children
	Ms LAM Yee Mui	The Boys' & Girls' Clubs Association of Hong Kong
	Ms Anka MA	The Free Methodist Church of Hong Kong
	Mr Raymond LAI	The Salvation Army
	Mr CHAN Kwok Bong	The Boys' & Girls' Clubs Association of Hong Kong / Rep of SC (CY)
	Mrs Angela CHIU	Hong Kong Catholic Marriage Advisory Council / Rep of SC (FC)
	Mr NG Ting Shan	Care for the Elderly Association Limited / Rep of SC (ELD)
	Mrs Winnie WONG	The Hong Kong Society for the Deaf / Rep of SC (Rehab)
	Mr Stephen SUI	Co-opted Member
	Ms Crystal CHENG	HKCSS
In-attendance:	Ms Karen YIU (CO, CY)	HKCSS
	Mr Moses MUI (CO, FC)	HKCSS
	Mr KUO Chun Chuen (CO, Rehab)	HKCSS
	Ms Emily LEUNG (CO, Elderly)	HKCSS
	Ms Franki WONG (Recorder)	HKCSS
Apologies:	Prof WONG Fu Keung, Daniel	The University of Hong Kong (Co-opted Member)
	Ms Vivian LAW	Evangelical Free Church of China - Evangel Children's Home

1. Confirmation of minutes of the last meeting

Minutes were confirmed without any amendment.

2. Matters arising

2.1. The Review of Ordinance and Codes of Practice for Residential Care Homes (Elderly and People with Disabilities)

Regarding to the captioned Review, the Council organized an open consultation forum on 2 May 2018 to collect views from service users. Participants showed their concerns on the minimum requirement of staffing and spacing. Most of them requested for 16 square meters per resident, nurses stationing at night shift and flexible arrangement on staffing arrangement to cope with the special needs of different kinds of service users.

Regarding to the staffing, Working Group of the captioned Review recognized the need of raising the staff ratio for better service quality. All Working Group members agreed to support SWD to set up a cross-discipline team (e.g. OT, PT, ST, nurse, clinical psychologists etc) operated by NGOs to assist private homes to enhance their service quality. SWD planned to finish the Review in May 2019. In the meantime, the Council would maintain the dialogue with SWD and concerned stakeholders.

2.2. Consultation Paper on the Continuing Powers of Attorney Bill

After the discussion in related service committees and networks, the submission was sent to Department of Justice on 28 April 2018. The submission would be shared with members for reference after the meeting.

3. For discussion

3.1. Evaluation of 2018 Welfare Agenda and Priorities Setting (WAPS) Exercise

The annual meeting of 2018 WAPS was held on 15 May 2018 and about 460 participants attended the meeting, including representatives from LWB, SWD, advisory committees, NGOs and user groups. Members satisfied with the smooth rundown and sincere dialogue among SWD and participants. Members and Chief Officers of the Council recaptured the core discussion of each group. The Council would send the final submission to SWD by late June 2018, while the meeting notes of WAPS would be uploaded to webpage in August.

3.2. Annual Submission

Ms Crystal Cheng highlighted the headlines of the annual submission. A detailed draft would be shared with members for comment later.

3.3. Direction, strategy and scope of the Task Group on Manpower Shortage

The captioned Task Group was formed in August 2014 and had made some progress with initial achievements. The Task Group would be reformed and chaired by Mr Stephen Sui. Besides members from elderly and rehabilitation services, experts from HR field would be invited. The discussion focus would remain on OT, PT, ST and care staff. Members recommended inviting members from youth service to join the Task Group as well, in order to share their advice on attracting youth to join the welfare sector.

3.4. Carer support service

Situation of "Elderly taking care of elderly" seemed to become a norm. To enhance the support to carers, the Council suggested having case management for those carers in need, optimizing Carer's Allowance and launching public education programme. Conducting survey and data collection regularly would definitely help in identifying the needs of carers as well.

With the support from Kerry Services Limited, the Council would conduct a study on carer's policy and support service. 30 carers from District Elderly Community

Centre (DECC) would be interviewed and questionnaires would be sent to the employees of the project funder to identify their service needs. Dr Vivian Lou of HKU would assist in the data analysis and formulating an assessment tool of stress level of carers. Besides, the Council planned to organize a symposium on 19 October 2018. Overseas speakers would be invited to share the policies and good practice of their countries and their insights.

4. For Information

4.1. Progress report

The progress of each team was illustrated in the report. Mr Moses Mui updated that there would be a series of mass programmes in May in 11 districts to echo the Happy Family Month. Flyer was tabled for members' perusal.

5. Any other business

Nil

6. Date of next meeting and proposed meeting schedule for 2018

Next meeting would be rescheduled to 24 July 2018, while the 6th meeting would remain on 18 September 2018. Date and time were shown as below:

No. of meeting	Date
5.	17 July 2018 (Tue) → 24 July 2018 (Tue) at 2:30pm
6.	18 September 2018 (Tue) at 2:30pm

Adopted By: _____
(Chairperson)

Date: _____